



## Position Description

**Title:** Local Solutions Youth Panel Volunteer Member

**Term:** 12 months

**Accountable to:** Global Youth Mobilization (GYM) Project Coordination Team

**Role of Youth Panel:** The role of the Youth Panels is as follows:

- 1) Review applications ahead of panel meetings against agreed criteria.
- 2) Discuss, debate and approve successful applications at Panel meetings.
- 3) Act as a sounding board for the development of the Local Solutions and GYM broader strategy.

Volunteer members will be expected to sign a Code of Conduct committing to abide by the GYM's values, act responsibly and keep the discussions and information shared during the process confidential. Where relevant, Youth Panels will be supported by subject matter experts to help inform decisions and support the reviews. This will be developed and agreed on a case-by-case basis.

### Primary tasks:

- Attend initial and periodic update briefing meetings to be held virtually.
- Review allocated applications within agreed timeframe in the Local Solutions online platform (login details provided by Project Coordinator Team), using pre-determined review guidance to assess each application. Answer short questions to determine if application should be taken to Panel meeting for final approval.
- Attend virtual Panel meetings, to be held every two months, to finalize list of funded applications.
- Act as a sounding board for the development of the Local Solutions and GYM broader strategy
- Maintain regular communication with Global Youth Mobilization Project Coordination Team relating to the Local Solutions
- Abide by the GYM's values, act responsibly and keep discussions and information shared during the process confidential.
- Be an advocate for the Global Youth Mobilization.

### Resources, requirements and commitment:

- All members must be between 14 and 30 years old and be able to review applications and join Panel meetings virtually every two months. Time commitments are approximately:
  - 4 - 6 hours in advance of each review meeting to review and comment on the applications
  - 3 – 5 hours of panel meetings and follow-up
  - Ad hoc support in terms of advice for the wider GYM and other engagements where relevant
- Access to good, stable internet for application review and virtual meetings is required.
- Broad understanding of challenges created by COVID-19 Pandemic for young people.
- Members must be fluent in English, and fluency in Arabic, French, Spanish or Russian is considered an advantage but not a deciding point.

**Recognition and contribution to costs:**

- All volunteer members of the Youth Panels will be recognized for their time, efforts and commitment by the Project Board and founding partners. A certificate of recognition of service will be provided to all for serving on the panels.
- A financial contribution is available for costs associated with volunteering for the panels. These costs are available for a variety of expenses, including but not limited to internet access and a safe and quiet workplace. Should you have any questions or queries about this, please contact the Global Youth Mobilization Project Team.